How to Check Rental References for a UCSC Student

Students must submit a Reference Release online through Student Housing Online to allow potential landlords to check references.

Landlords may:
Call the Campus Housing Office at (831) 459-2394 to obtain information about an applicant’s university housing contract, including whether timely payments of housing fees were made.

Dates/years in residence: __________________________________________________________

Print Name: ___________________________ Student ID#: ______________________________

If applicable, contact individual UCSC employees such as university supervisors and/or professors, if provided by the applicant, to learn about the applicant’s character, maturity, and/or academic standing.

Name: ____________________________________________ Department: ____________________
Relationship: ______________________________________ Phone: (______) __________________

Name: ____________________________________________ Department: ____________________
Relationship: ______________________________________ Phone: (______) __________________

Note to Students:
Before providing this document to potential landlords, have you submitted a Reference Release through Student Housing Online for the Campus Housing Office? □ YES  □ NO

Use these releases to:
• Give instructions to potential landlords on how to check your on-campus references.
• Provide detailed information necessary for landlords to check Campus Housing Office.
• Provide detailed information necessary for landlords to check other individual UCSC employee references.